

Washington State Elections Weekly

January 28, 2015

Training @ 2 p.m. Tomorrow!

It's not too late to join us for tomorrow's webcast, [COOP with the Expert, Part 1](#), featuring Bob Bippert, Emergency Response Manager. Bob will make recommendations for [COOP templates](#), share effective methods for preparedness, and set the stage for this spring's in-person regional workshops, "COOP with the Expert, Part 2" (TBA).

Log in early and click <https://join.me/254-278-306>. For audio, join by internet if you have speakers. Select the phone button on the join.me toolbar and 'Call via internet' or 'Call by computer.' If you don't have speakers, join by long-distance phone line 213.226.1066 and enter code 254 -278-306#.

Speaking of COOP...

Is your county registered for the [COOP Certificate Program](#)? This do-able project culminates at the elections conference—and we'll help you complete the program! For more information, see this [invitation](#) sent to each County Auditor.

Benefits of the COOP Certificate Program:

- Technical expertise to complete your plan
- Election-specific training and credit hours
- Acknowledgment of your hard work and leadership

Required elements of the COOP Certificate Program:

- Lessons Learned from Hurricane Sandy (video/webinar – contact [us](#) if you missed this opportunity)
- COOP with the Expert, Part 1 (Jan 29 [webinar](#))
- COOP with the Expert, Part 2 (March workshops)
- Write, publish, and submit a county COOP (May 5)

Certification Deadline | Friday

This Friday, **Jan 30**, is the deadline to submit your application to renew election administrator certification—and you won't find paper applications on our website anymore! Your [online certification application](#) sends a request for approval to your County Auditor. Once approved, the application is forwarded to CTSupport for further review.

To renew, you need 18 training hours completed in 2014 – 6 hours provided by an [approved sponsor](#) and 12 hours related to your job position. Please track your own "surplus" hours for next year. (See [renewal requirements](#).)

If your 2014 application has already been approved by OSOS, you'll receive your Election Administrator Card in February. Please forward this information to all election administrators in your office—thank you!

Use your HAVA Funds for training

Many of you still have HAVA funds available through the County Education Fund. Remember you can use these dollars to cover the cost of attending trainings offered by C&T, national conferences or specific county requests. If you have any questions on your balance or grant criteria, please contact [Cristina Labra](#).

Save the Date | Results Upload Test

The statewide dry run for the February Special Election will be **Thursday, February 5 at 2:00 p.m.** Email [VRSupport](#) if anyone from your county is able to participate in the test. We want to be sure that all county uploads are tested prior to Election Day so VRSupport will perform a test upload for your county.

View previous editions of [Washington State Elections Weekly](#).